

AGIC 2019 Conference Committee Meeting Notes
Thursday, March 21, 2019
10:00 am

In Attendance:

Kevin Blake
Robert Bush
John Danloe
Jami Dennis
Shawny Ekadis
Seth Franzman
Jason Howard
Jenna Leveille
Jennifer Psillas
Cheryl Thurman
Gene Trobia
Steve Whitney
Jeff Wilkerson
Troy Wiora

Committee coordination and meeting operation:

- No discussion.

Action Items:

Steve – Compile list of roles/tasks that we are looking for folks to take on, and distribute to the committee.

Outreach Committee Report:

- Present (framed) certificates at the conference to the 2018 GIS Day hosts (e.g. those that registered their event with AGIC)
 - Present at the Thursday night dinner/awards/raffle

Action Items:

None.

Budget:

- The 2019 sponsor and attendee fees were finalized.
- The 2018 registration data has been provided to Lucas and Jenna for further review against the meeting planner's report on proceeds.

Action Items:

Steve/Lucas/Jenna – Take a closer look at the 2018 proceeds.

Jami – Check on credit card processing.

Venue coordination:

- The hotel contract has been finalized, and highlights include –
 - Guest room rate will be \$95 + 12.6% per night (\$106.97 total).
 - Conference room rental will be the same \$2,000++ flat rate.
 - Food & beverage pricing will remain at the 2018 rates, and includes utilizing the Italian lunch buffet for the Thursday night dinner.
 - New menu items will be prorated at the same discounted rate.
 - A/V rates will remain the same as 2018.

Action items:

None.

Website:

- Finalizing call for papers/technical sessions/hands-on workshops.
 - Plan to send out in April, and the abstract submittal deadline will be May 11th.
- All fees and costs will be added.

Action Items:

Jami – Send links for past student scholarship info.

Agenda & speaker coordination:

- Info on the keynote speaker has been received, and will be distributed to the committee.
 - They will not be there for the whole conference.
- Review the draft agenda (and topics-speakers list), specifically for technical workshops and hands-on workshops that we would like Esri to offer.
 - Esri-specific topics –
 - GeoEvent Server
 - ArcGIS Pro
 - Network Analyst in Pro
 - Portal implementation and administration
 - Python or Arcade?
 - Cartography? (if we get Ken Field)
- Earmark two 90-minute sessions for 911.
- Agreed to ask Kim Denny to be the Tuesday lunch speaker, to give her History of LiDAR presentation.
- Consider Ken Field or Tom Patterson as the Thursday lunch speaker, as both gave good presentations at the Mapping the Grand Canyon Conference.

- We will contact Tom Patterson.

Action Items:

Jenna – Distribute keynote info to the committee.

All – Send feedback and/or ideas for presenters/topics to Jami.

Steve – Research further using the Prescott/Chino rooms for computer labs.

All – Consider moving the Wed. morning session start time to 8:00 a.m.

Jenna – Contact Tom Patterson re: Thursday lunch speaker.

Jenna – Follow up with Bill Johnson re: compensation.

Jenna – Contact Kim Denney re: Tuesday lunch speaker.

Jenna – Reach out for R presenter/instructor, and for GISP presenter.

Exhibitor/sponsor participation:

- Continue to brainstorm new sponsors –
 - Did the list of past sponsors get sent out?
 - Does it classify them by which year they were a sponsor?
- The contact list will be updated this week, and this may be related to the above.
- A draft solicitation letter for this year has been created, and is under review.
- The exhibitor packet for this year is under development, taking into account the additional days/time that we have added to the conference.
- Once the exhibitor packet is complete, it will be emailed to the past sponsors, and potential new sponsors.

Action Items:

All – Consider helping out with this, and it should be someone who will be able to attend the conference.

Shea – Send out list of past sponsors, which denotes the year(s) that they were a sponsor.

Materials and mail-outs:

- Consider sending notice regarding the keynote speaker.
 - On the list for the next notice.

Action Items:

Jami – Include keynote speaker info on the next notice.

Registration:

- No discussion.

Action Items:

None.

Maps & Apps Challenge:

- Include a lightning round for Maps & Apps on the agenda.
- 7 or 8 folks expressed interest from the Mapping the Grand Canyon Conference.

Action Items:

None.

Awards:

- No discussion.

Action items:

All – Consider additional volunteer/person of the year award.

Printing:

- No discussion.

Action items:

None.

Computer labs:

- No discussion.

Action items:

None.

Conference program:

- No discussion.

Action items:

None.

T-shirts:

- No discussion.

Action items:

None.

Attendee Packet:

- No discussion.

Action Items:

Jami – Research what Lane has to offer for conference bags.

Steve/Jenna – Inventory supplies.

Social Events:

- No discussion.

Action Items:

None.

General:

- No discussion.

Action Items:

Steve – Coordinate student scholarships.