

**AGIC 2019 Conference Committee Meeting Notes**  
**Thursday, February 21, 2019**  
**10:00 am**

**In Attendance:**

Kevin Blake  
Robert Bush  
John Danloe  
Shawny Ekadis  
Seth Franzman  
Nicole Funicello  
Jenna Leveille  
Lucas Murray  
Jennifer Psillas  
Cheryl Thurman  
Steve Whitney  
Troy Wiora  
Jeff Wilkerson

**Committee coordination and meeting operation:**

- The 2018 accomplishments, and 2019 work plan were finalized.

**Action Items:**

Steve – Compile list of roles/tasks that we are looking for folks to take on, and distribute to the committee.

**Outreach Committee Report:**

- No discussion.

**Action Items:**

None.

**Budget:**

- Expo company quote = \$3,697. This includes the extra days, AND poster boards (\$675).
- There was some discussion about whether or not it would be cheaper to purchase new poster board displays, rather than rent them each year. It was decided that we would try the rental route this year, and see how it works out.

**Action Items:**

Steve – Provide Jenna and Lucas with 2018 registration export.

Steve/Jami/Lucas – Take a closer look at the 2018 proceeds.

**Venue coordination:**

- The Prescott Resort has a new, permanent, head chef.

**Action items:**

Steve – Provide meeting planners with conference requirements, for their 2020 venue research.

**Website:**

- Work in progress on updating the call for papers form to include the Tuesday Technical Sessions.
- The backend has had some major upgrades to the event and form functionality, and testing will need to be done, e.g. there is now a 'cart' functionality so people can select multiple items.
- The sponsor options/sign up form is also almost ready for testing, and this can be ready to go live in March.

**Action Items:**

None.

**Agenda & speaker coordination:**

- Consider using the Chino and Prescott Rooms for the computer labs.
  - There are a few challenges in doing this –
    - We believe that one of the rooms does not have a dedicated projector/screen.
    - The room size may be too small.
    - This would open up the Arizona Room for presentations, but folks have commented in the past that the monitor screen in that room is too small.
- Keynote speaker –
  - Need more info to put on announcements, including a picture.
- Review the speaker and topic ideas and send feedback and/or additional ideas to Jami.
- The opening session has currently been cut by 30 minutes, which would impact the speakers, so we need to consider reducing the morning session time, or starting it at 8:00 a.m.
- Consider a Tuesday lunch speaker, e.g. Sara Neilson. Another option is the person (Rose Mooney) who will be helping to coordinate the UAS mid-year workshop, or someone to speak on LiDAR.

- Thursday lunch speaker is pending experiences from the Grand Canyon conference, plus we have received some ideas from the Grand Canyon folks.
- Look at including something on Esri Geoevent Server and/or BI tools.

**Action Items:**

Jenna – Get bio and picture for our keynote, Bill Johnson.

All – Consider a Tuesday lunch speaker.

All – Send feedback and/or ideas for presenters/topics to Jami.

Steve – Research further using the Prescott/Chino rooms for computer labs.

Steve/Jenna/Jami – Compile a list of items for Esri to present/teach.

All – Consider moving the Wed. morning session start time to 8:00 a.m.

**Exhibitor/sponsor participation:**

- Need an additional volunteer to help out.
- Gearing up to send emails out to potential sponsors, including the packet, table, and invite letter.

**Action Items:**

All – Consider helping out with this, and it should be someone who will be able to attend the conference.

**Materials and mail-outs:**

- Facebook info has been updated.

**Action Items:**

None.

**Registration:**

- Propose August 30<sup>th</sup> as the early-bird date?

**Action Items:**

None.

**Maps & Apps Challenge:**

- Coordination continues with the Grand Canyon conference student map contest, e.g. automatic dual submission, and so far all submitters have been positive to this.
- Met with Esri regarding using Survey 123 for voting, but it does not look viable, and we will use the voting plugin for the mobile app.
- Consider using paper ballots.
- Consider incentives to get folks to vote.
- Consider providing actual prizes for the winners, e.g. gift cards, comp registrations, etc.
  - This could also include 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> place prizes.
- Consider a lightning round for maps & apps participants.
- Structure the Wednesday night social to focus on the maps & apps.
  - Consider providing devices for folks to review and vote on apps.
  - Consider moving the maps into the ballroom for the social.
  - We could do the lightning round during this time.

**Action Items:**

None.

**Awards:**

- It is proposed that we do 2 volunteer of the year awards, one that recognizes an AGIC-specific (or related) volunteer, and one that is for someone that is out there doing geospatial work voluntarily to advance geospatial education, awareness, and/or just doing a good deed that involves some sort of geospatial component.
  - Typically we have not received more than one nomination, so it may be difficult to get more in.
  - Consider recognizing the work that someone is doing that contributes to the community, e.g. “person of the year”.
    - Would not be volunteer necessarily.

**Action items:**

None.

**Printing:**

- No discussion.

**Action items:**

None.

**Computer labs:**

- TeachMeGIS will be able to ship out their laptops for use during the entire extended conference.

**Action items:**

None.

**Conference program:**

- No discussion.

**Action items:**

None.

**T-shirts:**

- Send design ideas to Jami. She has a preliminary concept about the Grand Canyon with the Moon.

**Action items:**

None.

**Attendee Packet:**

- No discussion.

**Action Items:**

Jami – Research what Lane has to offer for conference bags.

**Social Events:**

- No discussion.

**Action Items:**

None.

**General:**

- No discussion.

**Action Items:**

Steve – Coordinate student scholarships.