

**MEETING MINUTES OF THE  
ARIZONA GEOGRAPHIC INFORMATION COUNCIL  
ADMINISTRATION AND LEGAL COMMITTEE  
BUDGET WORKGROUP**

**DRAFT**

A public meeting of the Arizona Geographic Information Council was convened on October 15, 2018 at 10:00 am at the Arizona State Land Department, 1616 West Adams Street, Phoenix, AZ 85007 in room 215. Present at the meeting were the following members or designees of the AGIC Budget Workgroup:

**Table 1: Committee Voting Members**

<b>Member</b>	<b>Agency/Company</b>	<b>In Attendance</b>
Steven Whitney, Chair	Pima County	Yes, phone
Jenna Leveille, Chair	AZ State Land Department	Yes, in person
Brian Brady	Yuma County	Yes, phone
Eric Feldman	Maricopa County	Yes, phone
Gene Trobia	AZ State University	Yes, phone
Jim Meyer	AZ Dept of Transportation	No, with notice
Leslie Stovall	Gila River Indian Community	Yes, phone
Shea Lemar	AZ State University	Yes, phone

**Table 2: Public Members At-Large**

<b>Member</b>	<b>Agency/Company</b>	<b>In Attendance</b>
Lucas Murray	AZ Dept of Economic Security	Yes, phone

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Items on the agenda may be heard out of order. The Committee/Workgroup may discuss and act on the following items:

- I. **Call to order:** Meeting was called to order at 10:01 am; Introductions were made by the committee; around the table and on the phone; quorum established
  
- II. **Approval of meeting minutes from May 21, 2018:** Motion made by Gene Trobia to approve minutes; seconded by Eric Feldman. The July meeting minutes were approved unanimously.
  
- III. **Summarizing the workgroup accomplishments for reporting to the Admin & Legal Committee:** Steve Whitney led the group in a review of past notes, meeting minutes, and the work plan.

Accomplishments:

- Implemented a new format for AGIC budget reporting (1<sup>st</sup> quarter goal)
- Identified funding sources for AZGeo
  - ASLD
  - ADOT
  - Secretary of State
  - Overall, funding resources have been identified, outside of AGIC resources
    - It looks like AZGeo will be funded, so those funds will be unencumbered
    - Revenue from the conference are used for information exchange activities and miscellaneous AGIC operating expenses
- Determining target revenue for Council expense goals
  - More along the lines of determining future expenses
  - The new budget reporting format has laid the ground for this
  - Overall, a framework has been established to track expenses and revenue
- Implemented cost sharing for NSGIC attendance -
  - This is the model that we will shoot for going forward
  - Departments fund as much as they can, and can ask AGIC to assist if needed
- Conducted a workshop (UAS) to raise funds
- Cancelled the AGIC P.O. box
- Cancelling GoToMeeting, so that will not be paid for by AGIC
- Reduced cost of the mobile app that was used at the conference

Pending budget expenses:

- NSGIC membership

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Meeting notes -

- Roll statute reference, "Information Exchange", into the report items
- Other uses for the mobile app?
  - Activities outside of the conference -> maybe, as things come up
- Have we addressed the concerns of the Council? The group believes so. Gene Trobia motioned to sunset this workgroup. Jenna Leveille seconded. Motion passes unanimously
- Council report -
  - Recommend "Sunset", not dissolve
  - Report on our goals and accomplishments
  - Report that we will propose to A&L to dissolve
    - With the caveat that the it can be re-formed if needed

**IV. Call to the public:** None

**V. Comments and/or future agenda items:** None

**VI. Adjourn:** Meeting adjourned at 10:39

A copy of the agenda background material provided to working group members is available for public inspection at the Arizona Geographic Information Council's office at 1616 West Adams Street, Phoenix, AZ 85007, Room 216A.

The Arizona Geographic Information Council does not discriminate on the basis of disability in the provision of its programs, services, and activities. Persons with disabilities who require accommodations for effective communication and participation in the meeting may request a reasonable accommodation by contacting the ADA Coordinator at (602) 542-2629. Requests should be made as early as possible to arrange the accommodation

Members of the Committee will attend either in person or by telephone conference call.

Questions regarding the meeting may be referred to Jenna Leveille at 602-364-3747.

This agenda will be posted at Arizona State Land Department, 1616 W. Adams, Phoenix, AZ 85007 by Jenna Straface on 24 hours prior to meeting.