

**MEETING MINUTES OF THE  
ARIZONA GEOGRAPHIC INFORMATION COUNCIL  
ADMINISTRATION AND LEGAL COMMITTEE  
BUDGET WORKGROUP**

**DRAFT**

A public meeting of the Arizona Geographic Information Council was convened on May 21, 2018 at 10:00 am at the Arizona State Land Department, 1616 West Adams Street, Phoenix, AZ 85007 in room 215. Present at the meeting were the following members or designees of the AGIC Budget Workgroup:

**Table 1: Committee Voting Members**

<b>Member</b>	<b>Agency/Company</b>	<b>In Attendance</b>
Steven Whitney, Chair	Pima County	No, with notice
Jenna Straface, Chair	AZ State Land Department	Yes, In Person
Eric Feldman	Maricopa County	Yes, Phone
Gene Trobia	AZ State University	Yes, Phone
Jim Meyer	AZ Dept of Transportation	Yes, In Person
Leslie Stovall	Gila River Indian Community	Yes, Phone
Shea Lemar	AZ State University	Yes, Phone

**Table 2: Public Members At-Large**

<b>Member</b>	<b>Agency/Company</b>	<b>In Attendance</b>
Brian Brady	Yuma County	Yes, Phone
Lucas Murray	AZ Dept of Economic Security	Yes, Phone
Ryan Johnson	AZ State Land Department	Yes, In Person

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Items on the agenda may be heard out of order. The Committee/Workgroup may discuss and act on the following items:

- I. **Call to order:** Meeting was called to order at 10:03 am; Introductions were made by the committee; around the table and on the phone; quorum established
  
- II. **Approval of meeting minutes from April 16, 2018:** Motion made by Gene T. to approve; Motion 2<sup>nd</sup> by Jim M. The April meeting minutes were approved unanimously.
  
- III. **April meeting follow-up:**
  - Report on RAD account meeting with ASLD Accounting – Ryan met with ASLD staff and requested the accounts be consolidated into 4: AZGeo, AGIC Conference, AGIC, and RAD. This has been completed and they are looking into a few discrepancies in the accounting (negative balances). Ryan doesn't expect there to be any issues.
  - UAS Workshop update – Jenna reported that the UAS group has worked on the price structure for the workshop: \$95 for non-conference attendees, \$75 for conference attendees. Still working on sponsorship cost model; To break even it appears group will need approximately 40 attendees and 4 sponsors. Gene mentioned this is a first attempt at an event like this for AGIC. Will need to wait and see what lessons are learned and whether more workshops will be beneficial to AGIC and the GIS Community. General discussion on logistics for the event followed.
  - AZGeo WG Report – funding options/status – Ryan provided an update on the group discussing ISA's with AZGeo Stakeholders as a mechanism for a sustainable future for AZGeo. Future meeting scheduled with ASLD, ADOT & ADOA to explore options.
  
- IV. **NSGIC Conference Attendance:** Lucas led the discussion on NSGIC annual expenses. He reported on what has been spent over the previous 3 years, broken down by Council Membership, Annual Conference, and Midyear Meeting. The AGIC manual states that the Chair, Vice-chair, and Past-chair all attend the Annual Conference and the Chair attend the Mid-year Meeting. General discussion followed. There is concern that the current model is economically sustainable. Gene suggests that Admin & Legal take a look at modifying the AGIC Manual based on a more reliable funding mechanism.
  
- V. **Call to the public:** None

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- VI. Comments and/or future agenda items:** Jim suggested that due to the brevity of the current meeting perhaps the group consider rolling back into Admin & Legal. The group generally feel that it is important to have a Budget WG. For the time being the group will continue to meet and plan on canceling meetings if there is not enough for an agenda.

Another agenda item for Admin & Legal is to start looking at AGIC Sunset Review.

- VII. Adjourn:** Meeting adjourned at 10:38

A copy of the agenda background material provided to working group members is available for public inspection at the Arizona Geographic Information Council's office at 1616 West Adams Street, Phoenix, AZ 85007, Room 216A.

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Members of the Committee will attend either in person or by telephone conference call.

Questions regarding the meeting may be referred to Jenna Straface at 602-364-3747.

This agenda will be posted at Arizona State Land Department, 1616 W. Adams, Phoenix, AZ 85007 by Jenna Straface on 24 hours prior to meeting.