MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
AZGEO WORKING GROUP

DRAFT

A public meeting of the Arizona Geographic Information Council AZGeo Working Group was convened February 4, 2018 at 10:30 am at the Arizona State Land Department, 1616 West Adams Street, Phoenix, AZ 85007 in room 215. Present at the meeting were the following members or designees of the AGIC AZGeo Working Group:

Table 1: Committee Voting Members

Member	Agency/Company	In Attendance
Ryan Johnson, Chair	AZ State Land Department	Yes, in person
Jim Meyer, Vice-Chair	AZ Dept of Transportation	Yes, in person
Patrick Whiteford, Secretary	AZ Dept of Transportation	Yes, phone
Howard Ward	Terra Systems SW	Yes, phone
Jenna Leveille	AZ State Land Department	Yes, in person
Robert Davis	Quiet Creek	Yes, in person
Rudy Stricklan	Mapping Automation, LLC	Yes, in person

Table 2: Public Members At-Large

Member	Agency/Company	In Attendance
Kevin Blake	Yavapai County	Yes, Phone
Hellen Costello	Coconino County	Yes, Phone
Sandra Dyre	AZ 9-1-1 Office	Yes, in person
Karen Fisher	AZ State University	Yes, Phone
Jason Howard	Maricopa Association of Governments	Yes, Phone
Shea Lemar	AZ State University	Yes, Phone

I.   **Call to order:** Meeting was called to order at 10:31 am; Introductions were made by the committee; around the table and on the phone, ensuring attendance list was managed and quorum established.

II.   **Approval of Dec meeting minutes (Ryan):** Motion to approve Dec 2018 meeting minutes made by Rudy Stricklan and seconded by Robert Davis. Rudy identified that the date on the Dec meeting minutes was Oct. Jenna agreed to fix the error. Motion passed unanimously.

III.   **AZGeo User Survey Results (Ryan and Jenna):** Ryan reviewed the results of a survey that went out to all AZGeo Users. 67 responses were received. Over 200 emails bounced. Identified the need to validate email accounts regularly. Overall, the responses were positive. Most use the platform for downloads. Most want a new interface. *Action:* Jenna to send out survey results to the group.

IV.   **Roadmap Flyer Review (Ryan and Shea):** The group reviewed a flier created by ASU graduate student. The purpose of this flier is to communicate with the GIS community about the changes coming for AZGeo. Some discussion over the name: AZGEO vs AZGeo. Group agreed on AZGeo. The AZGeo logo will need to be modified to reflect this. The word re-release is confusing. Suggested alternatives: Refresh, AZGeo 2.0, new & improved … overall the group liked 2.0 or a version number. Shea/Jenna will update the flier and send it to the group.

V.   **Platform Minimum Requirements Draft A3 (Ryan):** Ryan reviewed the updated document with the group. This one focuses just on the platform requirements. ASLD is working with ASU to develop a rubric and potential options.

VI.   **Platform Management Requirements Draft A3 (Ryan):** Ryan reviewed the updated document with the group. This one focuses just on the management and sustainability requirements. It does include questions that need to be answered before the next release.

- The group discussed both documents:

    o   Has there been Gap analysis completed? A look at other platforms? Yes. Karen Fisher presented her research on other platforms about 8 months ago. Jenna can share the ppt upon request.

    o   Adherence to the Geospatial Data Act?

    o   Addition of the word 'curator' to the management requirements. The document does contain reference to the library itself and the roles associated. The group asked for a definition for the responsibilities of a 'curator': platform management, data curation, development of a data dictionary for appropriate data use.

    o   The expected refresh rate was discussed. Needs to be defined for the next iteration.

    o   ISA status? ADOT & ASLD are working on a draft. It is currently being vetted by ADOT team. ASLD has also contracted ASU to assist in assessing platform options.

    o   Rudy provided a flier announcing Amazon (AWS) free data storage for 2 years for public dataset platform.

    Jenna will send out both A3's to the group for feedback.

VII.   **2019 Workplan Review and Approval:** Jenna shared the draft workplan with

the group. Minor changes were noted and made; adding Karen Fisher to the participant list and goal language. Jenna asked for a motion to approve the workplan; Jim Meyer motioned, Ryan seconded, motion passed unanimously. The workplan will be presented at the Feb 7 Council meeting.

VIII. **Data Standards:** Shea led the group through a review of a document her group compiled on the current standards for AZGeo. She noted that the form requirements for a data contributor were tailored with consideration for the minimum requirements necessary so as to not deter anyone from contributing. She illustrated the difference between using an xml and the profile template available. The group discussed the standards for the next iteration:

- Mapping xml as a possible solution? This is not saved for the profile. Maybe a cross between the existing profile schema and an xml? Sandy discussed the current functionality of AZGIV as a possible solution? Jim asked if an existing document could be uploaded (i.e. One Note document). The difficulties of this approach were discussed: not enough consistency between metadata standards to capture well.

- Patrick shared that the current method is time consuming and there is a need for automation.

- It was noted that an educational outreach (AZGeo Tutorial) is needed for the next iteration.

- What about raster and other types of data? Are there considerations for standards for these? LiDAR and UAS is a concern.

- Should we include links to data on other servers? Would we need difference messaging/disclaimer & standards?

  Jenna to send out the document Shea reviewed.

IX. **Comments, requests, and items for future agendas and meeting dates:**

- Platform options being considered if possible

- Next meeting March 4, 2019; this meeting conflicts with NSGIC Mid-year meeting; Jenna to reschedule for March 11 at the same time.

X. **Call to the public:** None.

XI. **Adjourn:** Adjourned at 11:31 am