

**MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
ADMINISTRATIVE AND LEGAL COMMITTEE**

DRAFT

A public meeting of the Arizona Geographic Information Council was convened on October 10, 2018 at 1:00 pm at the Arizona State Land Department, 1616 West Adams Street, Phoenix, AZ 85007 in room 215. Present at the meeting were the following members or designees of the AGIC Administrative and Legal Committee:

Table 1: Committee Voting Members

Member	Agency/Company	In Attendance
Gene Trobia, Co-Chair	AZ State University	Yes, Phone
Lucas Murray, Co-Chair	AZ Dept of Economic Security	Yes, In Person
Brian Brady	Yuma County	Yes, Phone
Eric Feldman	Maricopa County	Yes, In Person
Jason Howard	Maricopa Assoc. of Governments	No
Jenna Leveille	AZ State Land Department	Yes, In Person
James Meyer	AZ Department of Transportation	No
Ryan Johnson	AZ State Land Department	Yes, In Person
Shea Lemar	AZ State University	Yes, Phone
Steven Whitney	Pima County	Yes, Phone

Table 2: Public Members At-Large

Member	Agency/Company	In Attendance
Kevin Blake	Yavapai County	No
Sandra Dyre	AZ Dept of Administration	No

- I. **Call to order:** Meeting was called to order at 1:02 pm; Introductions were made by the committee; around the table and on the phone, ensuring attendance list was managed and quorum established.
- II. **Approval of Meeting Minutes from July 23, 2018:** Motion to approve minutes made by Jenna and seconded by Eric. Motion passed unanimously.
- III. **2019 AGIC Sunset Review Update:** Ryan confirmed AGIC is not required to have a sunset review.
- IV. **AGIC Budget Review:** The AZGEO Workgroup is currently working to develop a budget for the server hosting and maintenance costs. They are working to with the Arizona Secretary of State Office to add a line item in the budget and are talking with other state agencies, including ADOT, AZ Forestry, and ADOA, for their assistance. Ryan confirmed the servers will remain with ASLD. However,

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the workgroup is looking at the feasibility of moving all or part of AZGEO to a cloud environment.

It was still too early to report the results of the AGIC Symposium budget. The hotel has submitted their final bill with a 10% discount due to poor food services.

The UAS pre-conference event was successful but too early to tell what kind of impact the event had on the budget. The pre-conference did receive full sponsorship from vendors and had 47 attendees in total. Final numbers will be available at the next A&L meeting.

- V. **AGIC Budget Workgroup Update:** Steve will use the next Budget Workgroup meeting to begin a document summarizing the accomplishments of the group and discuss dissolution. He felt the Workgroup accomplished its goals and was no longer necessary.

The Committee discussed asking the AGIC Council what their impression is of the transition since the State Cartographer's Office was dissolved and whether everyone feels AGIC is now stable. Jenna will add this as an agenda item for the next AGIC Council meeting.

Action Item: Jenna will add an agenda item to the next AGIC Council Meeting requesting feedback on how everyone feels about AGIC's stability.

- VI. **Mid-Year Workshop Planning:** The UAS Workgroup is exploring whether to hold UAS and Lidar workshops in the Spring, midway between AGIC symposiums, or keep the workshops attached to the AGIC Symposium as a pre-conference. No decisions have been made as the group is still researching both options.

Steve noted that the AGIC conference attendance is starting to reach the maximum that the Prescott Resort can support. There are also discussions about expanding the conference by another day to accommodate more presenters. These discussions may influence how UAS and Lidar workgroups may be scheduled and organized.

- VII. **NSGIC Annual Conference:** Jenna and Gene reported on their attendance to the NSGIC Annual Conference. There were more discussions about the 2022 State Plane Coordinate System changes and NSGIC will be creating a webinar to increase awareness. There was a lot of discussion about the NAIP imagery program but no conclusions at this time. Arizona is scheduled to be flown in 2019 but no decision on whether the imagery will be provided as a subscription or not. The Data Committee is tracking this item. The Geospatial Data Act passed the US Congress and will be going to the President for his signature. NSGIC also talked about succession and plans of how the Council can retain legacy information. Jenna talked about the NSGIC State Caucus. She may

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investigate starting a similar caucus within AGIC that would allow AGIC members to talk about ideas and solutions.

Minnesota gave a couple of presentations. They have a system set up where school districts assign a substitute teacher for one day while the regular teacher can attend free training on how to teach GIS in the classroom. Also, the Minnesota Advisor Board, which is similar to AGIC, presented how they track and set priorities using a spreadsheet. The Board felt it helped them stay focused and work quickly towards more clearly defined goals. Jenna suggested A&L should discuss at a future meeting ideas on how to improve tracking and setting AGIC priorities. Finally, Minnesota presented on how to leverage their contacts with the US Census to better connect with local tribes.

There was no discussion at the conference about planned changes to the NSGIC membership model. However, Gene noted that the new NSGIC management are focused on generating revenue and he suggested when the new model is released, AGIC should look at ways to minimize our investment while still staying involved in the Council.

Gene also noted that NSGIC will be restarting their advocacy committee. He suggested AGIC should plan to bring up any important issues regarding GIS in Arizona, such as addresses and imagery.

VIII. AGIC Council Member Roster: No updates at this time. There are several new members that are waiting for approval from Boards and Commissions.

IX. AGIC/ASLD Historical Document: In response to a request from the ASLD Commissioner, Gene, Jenna, Shea, Glenn Buettner, and Lucas created a 12-page document and PowerPoint presentation that summarizes the history and development of GIS in the state of Arizona. The documents have already been sent to the Commissioner. However, the group would like to have A&L review the documents and provide any feedback with the intention of scheduling a presentation to the AGIC Council sometime in 2019. The documents may also be added to the AGIC website.

Action Item: Jenna will send copies of the historical documents to A&L for their review and feedback.

X. Co-Chair Nominations

Gene Trobia has decided to step-down as co-chair of the A&L Committee at the end of the year. A call for nominations has been sent out to the Committee. Interested persons should email Jenna and Lucas by 12/7. Elections will be held at the next A&L Committee meeting.

XI. Information or Topics for Future Meetings: The next Committee meeting is

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scheduled for December 12, 2018.

XII. Call to the Public: None

XIII. Adjourn: Adjourned at 2:02 pm

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