

**MINUTES OF PUBLIC MEETING OF THE  
ARIZONA GEOGRAPHIC INFORMATION COUNCIL  
HELD February 7, 2013**

A public meeting of the Arizona Geographic Information Council Combined Committees was convened at 10:00 a.m., on February 7, 2013, at MAG, Phoenix, AZ.

The following Arizona Geographic Information Committee members were present at the meeting:

**Eugene Trobia**, Arizona State Cartographer's Office  
**Victor Gass**, Arizona Department of Environmental Quality  
**Patricia Wright**, BIA  
**Jason Foose**, APLS  
**Tom Elder**, Maricopa GIS Consortium  
**Sandra Gilstad**, AZDOA  
**Nicole Eiden**, AZGF  
**Jana Hutchins**, Arizona State University  
**Ryan Johnson**, ALRIS  
**Stephanie Washington**, Arizona Department of Education  
**Jason Howard**, MAG  
**Linda Reib**, State Library  
**Victor Gass**, ADEQ  
**Timothy Smothers**, League of AZ Towns and Cities  
**Jason Howard**, MAG  
**Leslie Stovall**, GRIC

The following members called into the meeting:

**Brian Brady**, Yuma Regional Geographic Information System  
**Jeff Wilkerson**, Arizona Department of Transportation  
**Keith Larson**, NRCS  
**Marcus Wilson**, DES  
**Janel Day**, AZGS  
**Mark Manone**, NAU  
**Brian Conway**, ADWR  
**Manny Rosas**, PAG

Absent were:

**Eric Feldman**, Maricopa County  
**Christopher Lukinbeal**, UofA  
**Sharon Nicholson**, AZDPS  
**Sue Smith**, AZDEMA  
**Boyd Larkin**, Arizona Department of Revenue  
**Chris Black**, US Dept. of Defense  
**Paul Barbeau**, AZDHS

The following matters were discussed, considered, and decided at the meeting:

**I. Call To Order:** Brian Brady called the Council to order at 10:08 a.m.

## II. Budget Update

Gene Trobia gave the budget update and reported that the AGIC budget is healthy. The AGIC account has a \$30,400 balance. Approximately \$5,000 has been used for operating expenses. The Conference Committee has budgeted \$38,000 for the upcoming conference in September 2013.

## III. USGS Liaison Report by Drew Decker.

The USGS recently changed the composition of liaison regions in the US. The change decreased the number of regions from 9 to 6. The makeup of the Southwest region no longer includes California. Drew will remain in the California region and a new USGS representative is now assigned to Arizona to take Drew's place. Barbara Ray will occupy the position as the new USGS liaison to Arizona. The transition will take approximately two months to complete. The Council thanked Drew for the work that he has done for the Council and Arizona over the last two years. Drew will continue to work on the NHD and contribute his time and expertise in the hydrology field to Arizona. An NHD Tool training session will take place in Arizona March 7 and 8. The USGS is also hosting a National Map Conference in May in Denver. A call for papers has been issued by the USGS.

## IV. Committee Reports

The AGIC combined committees heard oral reports from committee and working group chairpersons. Brian Brady facilitated the committee reports.

### 1. *Administration and Legal Committee Report*

Tim Smothers reported on the Committee's 2013 work plan and reviewed the 2012 work plan for the Council. The 2013 work plan is focused on two primary objectives, the AGIC Clearinghouse and AGIC membership issues.

Tim Smothers reported that the Admin and Legal committee had suspended dues last year due to the state of transition of moving from a board to a council. Annual dues previously were set at \$100.

**Motion** – Brian Brady motioned to assess \$100 dues for the 2013 calendar year and continue the dues annually. Jana Hutchins seconded the motion.

**Discussion** – No discussion.

**Action** – Motion passed unanimously

Carolyn Brown and Tim Colman will send out dues request to member organizations.

Jana Hutchins reported on the Data Sharing agreement and the GEO Data Clearinghouse Governance Paper. The Admin and Legal Committee will work on four documents, Data Sharing Document, Brochure, Data Disclaimer and a White Paper for help with the long term governance of the Clearinghouse. It's hoped that the documents will help members to explain to their respective agencies the advantages of posting data to the Clearinghouse. Separate work groups were proposed to write each document.

Gene Trobia reported on the NSGIC Midyear Conference. In the past, AGIC sponsored the AGIC Chair to attend the NSGIC Midyear Conference and the incoming Chair to attend the NSGIC Annual Conference. This year will be different because AGIC does not have an incoming Chair and the current Chair, Brian Brady, is unable to attend. The NSGIC Midyear Conference is planned to focus on transportation. Gene suggested that James Meyer from

ADOT attend in lieu of the Chairs because can attend, is able to discuss transportation issues and represent AGIC. ADOT will sponsor his travel. Gene will also attend. His travel expenses are not funded by AGIC.

Gene Trobia discussed the Council's meeting dates and suggested that calendar appointments be sent to the Council members. The Council agreed to have calendar appointments sent.

Tim Colman will send email appointments to the Council members in order to get the meetings into their calendars as early as possible.

## 2. *Data Committee Report*

Data Committee 2013 Work Plan: Jana Hutchins reported on the Data Committee 2013 Work Plan. The Work Plan emphasized 5 main objectives for the committee:

1. Complete current phase of work to implement security and tracking on AZGEO
2. Continue efforts to compile master data lists for AZGEO
3. Facilitate NAIP 2013 acquisition and imagery dissemination
4. Coordinate AZGEO development with Admin and Legal Committee
5. Coordinate with the Arizona Geologic Survey's Geoinformatics efforts.

Jana also reported that the proposed 2013 meeting dates for the Data Committee, as well as the Admin and Legal Committee, are April 10, July 17<sup>th</sup> and October 16<sup>th</sup>.

Jana Hutchins reported on the AGIC/ASLD Data Portal replacement. Currently work is being done on the development of more security options and expanded site and data management control and tracking for AZGEO. The tracking system planned for AZGEO will be able to identify domains of users and will also be able to track users at an application level. The tracking will provide information about contributing agencies, statistics of data that is downloaded and types of users are using the data. The security system under development will be role based. The target date for implementation is the end of this month. Gene Trobia discussed how other projects have been leveraged to support the Clearinghouse and the need to get agreements with counties and local agencies to share data and use AZGEO. It is anticipated that AZGEO will expand to include participants beyond state agencies.

Sandra Gilstad reported on the Street/Address and 9-1-1. The Next Generation 9-1-1 (NG911) project is GIS based. A 9-1-1 working group has been formed to develop 9-1-1 standards to provide uniformity in the 9-1-1 GIS. NG 911 requires a 98% accuracy standard for the addressing. We are still waiting for the NENA standards to be finalized, but are working to include those standards we are aware of at this point. The Navajo and Apache counties 9-1-1 kick off meeting was yesterday with the 9-1-1 vendor. La Paz County will follow. Jim Meyers reported that as part of meeting MAP-21 requirements, ADOT had a kick off meeting for the Demarcation Project. The Demarcation Project will better align roads between different jurisdictions. ADOT will submit a plan to the Federal Highway Administration by June 15, 2013 and will be required to begin providing data on all public roads in Arizona by June 15, 2014. All Roads Data, developed through this effort, will be shared through the Clearinghouse. James is coordinating with Gene and Sandra on the project.

Shea Lemar, Mark Manone and Ken Anderson reported on the K-12 ESRI Enterprise License Agreement (ELA). ESRI is providing ESRI site licenses to K-12 schools and technical support for installation of software. Any school, or association working with this age group, is eligible

to receive the license at no charge. The Council was requested to write an AGIC letter of support for the project. Permission to use the AGIC list service to get support for the project and solicit mentoring from GIS professionals to support the K-12 ELA was also requested. Shea Lamar discussed the need for the ELA, as many students are learning GIS through GeoCache and other similar activities. GIS is a useful way for students to learn math and science. Many schools would like to begin lessons providing GIS lessons, but need support for this highly technical field. ESRI is willing to provide software, but requires the ELA recipient provide technical support in return. One method of support is the geo-mentoring program. Shea would like to see the AGIC list service also be used for surveys that support the K-12 ELA. Gene Trobia requested that the Council approve Brian Brady to send a letter in support of the K-12 ELA. Gene also requested that the Council approve the use of the list service for surveys.

Brian will send a letter of support to Mark Manone and Shea Lamar for them to send to the K-12 ELA group.

David Baily from the USGS provided a NAIP imagery update for the Council. Arizona is on the list for 2013 NAIP imagery. NAIP provides the only authoritative statewide imagery at this time. NAIP 2013 will have a buy up component for increased resolution and autocorrelation options. The NAIP Imagery Work Group was discussed. The Work Group includes those who are interested in the development of control coordinates and the QA & QC of the acquired imagery.

Gene reported that Tim Colman volunteered to be the AGIC Treasurer. A vote is required to fill the position of treasurer and will be conducted during the next Council meeting.

3. *Conference Committee*

Steve Whitney reported on the 2013 Conference work plan. Steve reviewed the results of the 2012 conference and was overall satisfied that it was a success. The 2013 conference will be held September 25-27, 2013, in Prescott, AZ at the Prescott Resort. The Prescott Resort agreed to provide a venue for the AGIC conference under the same provisions as the contract for 2012. Shea Lamar will help organize focus tracks for the conference.

- V. Additional business:** Jason Howard confirmed that the same meeting room in the MAG offices will be available for the future AGIC meeting dates of, May 2, August 1 and November 7 of 2013. The Council agreed to continue to hold the Council meeting in the MAG offices through 2013.

Vote on Treasurer.

**VI. Next Meeting:** May 2, 2013 at MAG.

**VII. Adjourn:** Meeting adjourned at 11:30 a.m.